

# SLC 2026 CE Webinar

March 4, 2026



# Event Manager

- Check-in with your Category Chair **1 hour prior** to first appt. time
  - **Hilton Garden Inn** - Brittney Williams will be stationed in the Conservatory Room for those events
  - Everyone else: Headquarters is in Meeting Room 3 at the Convention Center
- Competitor names match from rating sheet to appt. schedule
- The room set up should match the diagram in your CE Notebook
- Orient the judges (you will be given a checklist)
- **\*Skill events\* – complete a practice run of the skill(s) before the 1<sup>st</sup> competitor to ensure everyone understands the procedure**

**Whatever you do for the first competitor  
must be done for ALL**

# Event Personnel

- Report to your event site **50 minutes prior** to first appointment
- **Check-In:**
  - Competitors must have photo ID with name that matches their SLC badge
  - Be sure to treat all competitors the same, no need for anyone to suspect unfair advantage / question integrity during competition process
- **Timer:**
  - Use the “1 minute” sign provided, hold it up for 5 seconds without saying anything

# Event Personnel

- **Judge's Script:**

- For judges to give full attention to the rating sheet, event personnel will be responsible for stating any “Judge's Script” portions
- Judges should interact with all competitors the same, this is not a teaching moment
- Judges should not converse with each other discussing scores between competitors, **we have a tight schedule**

- **Competition Flow:**

- Escort competitors in & out of the room
- Give competitors the skill scenario & receive it back before they leave the room

# Guidelines

It is ***essential*** to the success of the conference that all event personnel know their event guidelines. Please be prepared to run the event efficiently.

<https://www.schosa.org/south-carolina-competitive-event-guidelines/>

They are specific to SC HOSA State Leadership Conference

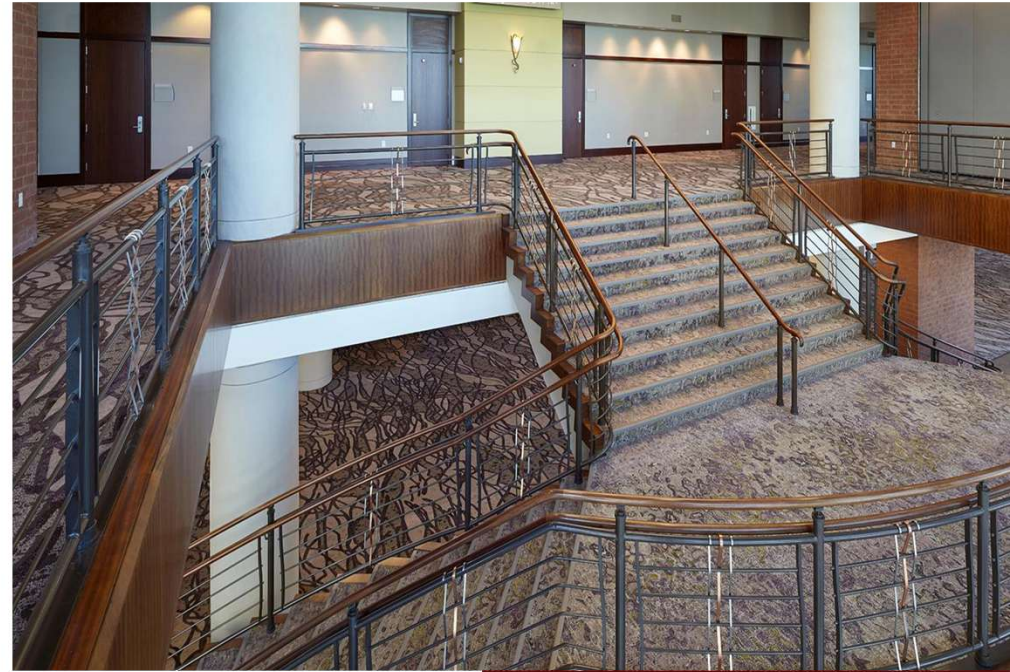


# Courtesy Corps

- Students that you registered as CC should have received an email on Monday evening with the sign-up link
- CC Meeting will be immediately following Opening Session
- Dress appropriately for the role they selected
- Be at their event at the specified time on the sign-up
- Be professional and helpful
- **THANK YOU for their assistance!**

# Tell Your Competitors...

- Stay quiet & respectful in the hallway
- Do not arrive more than 15 minutes prior to your appointment time – minimize noise and people waiting
- **No loitering in the hallways or on the stairs**
- Do not bring your phone into competition



# On-Site Testing

- The time on the SLC Agenda is the check-in window for that specific test
- Report to the Check-In table at the **far-right end of the upstairs hallway** \*stay to the right side of the hallway\*
- Have photo ID, SLC badge, pencil(s), basic calculator<sub>(Medical Math)</sub>
- Phones should not be brought to testing
- At Check-In, “Time In” will be noted on the test of each competitor
  - Competitors will be given their test & answer sheet, then escorted to their testing room

# On-Site Testing Continued

- It is the competitor's responsibility to **monitor their time** while taking the test, digital clock will be in the room
- Competitors will be starting & finishing at various times, so **there will be movement while your competitor is testing**  
(all competitors are given the same environment while testing)
- When complete, they will **raise their hand** for testing monitor to note "Time Out" on the test & collect testing materials

# Round 2

- **Digital uploads** were used as a Round 1 – not all competitors will get an appointment time for Round 2
- **Round 2 appointment times** will be posted before 11PM on Wednesday, 3/11 (excluding HCD & MI)
- **HCD & MI**- All competitors check-in at 1PM for display time
  - Round 2 appointments will be posted at 2:15PM Thursday, 3/12
  - All HCD will pick up their displays at 4:15PM (must be out by 4:40PM)
  - All MI will pick up their displays at 6PM

# Round 2 Continued

- Remind competitors of proper dress for their specific event
- No internet or power will be provided for presentations
- **HOSA Bowl & Biomedical Debate** – the 8 teams that make the Round 2 bracket will all report at the beginning of their event time and remain in the holding room until they are eliminated