

*45th Annual
State Leadership Conference
March 15 -17, 2023*

2023 EXHIBITOR INFORMATION

- EXHIBITOR SPACE IS **\$400.00** (CREDIT CARD PAYMENTS WILL HAVE A NON-REFUNDABLE PROCESSING FEE ADDED)
- PAYMENT DEADLINE: **MARCH 10, 2023**
- EXHIBITOR SPACE WILL INCLUDE ONE 6' TABLE W/2 CHAIRS PER PURCHASED EXHIBITOR SPACE
 - YOUR DISPLAY(S) MUST BE CONTAINED WITHIN YOUR EXHIBITOR SPACE
 - YOU MAY **NOT** HANG OR TAPE ANYTHING TO THE WALLS OR CEILING
 - USE ONLY FREE-STANDING FORMS
 - **YOU WILL BE RESPONSIBLE FOR ANY DAMAGES TO THE PROPERTY.**
 - **SC HOSA, CONFERENCE HOTEL OR THE CONVENTION CENTER ARE NOT RESPONSIBLE FOR ANY LOSS OR DAMAGE, NO MATTER HOW CAUSED, TO ANY SAMPLES, DISPLAYS, PROPERTIES, OR PERSONAL EFFECTS BROUGHT INTO THE HOTEL, AND/OR FOR THE LOSS OF EQUIPMENT, EXHIBITS OR OTHER MATERIALS LEFT IN MEETING ROOMS/HALLWAY.**
- ALL EXHIBITORS WILL BE LISTED IN OUR ON-LINE CONFERENCE PROGRAM
- SC HOSA STATE LEADERSHIP CONFERENCE EXHIBITOR HOURS:
 - WEDNESDAY, MARCH 15TH FROM 3 PM TILL 6 PM (OPTIONAL)
 - THURSDAY, MARCH 16TH FROM 8 AM TILL 5 PM (MANDATORY)
 - THURSDAY, MARCH 16TH EXTENDED EXHIBITOR HOURS- 8 TILL 10PM (OPTIONAL)
 - STUDENTS WILL BE IN THE EXHIBITOR AREA FOR A , LATE NIGHT SNACK"- A GREAT OPPORTUNITY TO JOIN US AND INTERACT WITH THE STUDENTS. YOU ARE WELCOME TO EAT A LATE-NIGHT SNACK WITH US!
 - FRIDAY, MARCH 17TH FROM 8 AM TILL NOON (OPTIONAL)

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- **CHECK-IN TIMES ARE:**
 - **WEDNESDAY (3/15) FROM 1 TILL 6 PM AT THE REGISTRATION TABLE LOCATED IN THE FOYER OUTSIDE OF BALLROOM C**
 - OR -
 - **THURSDAY (3/16) STARTING AT 7:30 AM AT THE REGISTRATION TABLE IN THE FOYER OUTSIDE MEETING ROOM 3 (HEADQUARTERS)**
 - **PLEASE DO NOT SET UP PRIOR TO “CHECK-IN”. DOING SO, MAY RESULT IN BEING ASKED TO RELOCATE TO A DIFFERENT TABLE**
 - **YOUR SPACE/TABLE WILL BE ASSIGNED TO YOU AT CHECK-IN**
 - **EXHIBITORS WILL RECEIVE A PACKET WITH ALL NECESSARY CONFERENCE INFORMATION AS WELL AS A COPY OF THE CONFERENCE SCHEDULE**
 - **A CONFERENCE SCHEDULE, A CONFERENCE MAP, AND THE MOST UP TO DATE INFORMATION ABOUT THE CONFERENCE CAN BE FOUND ON THE [STATE LEADERSHIP CONFERENCE PAGE](#) OF OUR WEBSITE**

- **IF YOU WANT STUDENT AND ADVISOR CONTACT INFORMATION, PLEASE HAVE SOMETHING SET UP AT YOUR TABLE TO COLLECT THIS INFORMATION. SC HOSA CANNOT GIVE OUT CONTACT INFORMATION FOR STUDENTS, ADVISORS, SCHOOL PROGRAMS, ETC.**

- **SHOULD YOU HAVE ANY QUESTIONS, PLEASE CONTACT, AMANDA WILSON, SCHOSA@OUTLOOK.COM**

SC HOSA LOOKS FORWARD TO SEEING YOU THERE!!