

# HOSA Competitive Events (CE) Instructions

Secondary & Post-Secondary members participating in the following competitive events are required to create a profile and submit materials through TALLO.

Clinical Specialty	Interviewing Skills	Research Poster
Community Awareness	Job Seeking Skills	Researched Persuasive Writing and Speaking
Health Career Display	Life Support Skills	Speaking Skills
Health Career Photography	Medical Innovation	
Health Education	MRC Partnership	
Healthy Lifestyle	Personal Care	
HOSA Happenings	Public Service Announcement	

## Using TALLO for Competitive Events, Scholarships and Officer Applications

### 1 Join Tallo

- Go to <https://tallo.com/hosa/>
- Click the “Create a Profile” button and follow the prompts to create your account
- Add HOSA to your profile
  - Once you are logged in, scroll down to the "Memberships, Extracurricular Activities, and Hobbies" section
  - Click on the "+" button
  - Click on the trophy icon to select the “Organization or Club” category
  - Type and select HOSA under "What is the organization or club"
  - Fill out the other questions and click "Save"

### 2 Search for SC HOSA Competitive Event

- For CE and State Officer Applications, Select “Opportunities” at the top of your screen when logged in.
- In the “Organization Name” search box type in “South Carolina HOSA”; wait for the list of pre-populated organizations to appear, and then select your state/association from the drop-down box (Example HOSA-Future Health Professionals | South Carolina). Keyword and location should be left blank, and Type should list “competition” from the drop down menu. Click the “Search” box.
- Select your competitive event or State Officer Application from the list that appears to the right.

### Search for SC HOSA Scholarship Applications

- The same process as above. Type should list “scholarships” from the drop down menu.

### Search for SC HOSA State Officer Applications

- The same process as above. Type should list “applications” from the drop down menu.

### 3 Submit Materials and Apply for Competitive Event

- Once you have selected your Competitive Event, review the information about the submission deadline, requirements, and uploads required.
- Follow the steps, check the appropriate boxes, and provide required information for your event.
- Click “Apply Now” when ready to submit. Those who qualify to compete at ILC will need to re-submit materials to ILC events, even if you submitted them to your state/chartered association. ILC judges will not have access to state/chartered association conference materials on Tallo. **ONLY materials submitted to the 2022 SLC opportunity will be judged for SLC.**
- DEADLINE for State Officer and Scholarship Applications is **February 10<sup>th</sup>**  
Deadline for Competitive Event submissions for the 2022 SLC is **March 1<sup>st</sup>**

### 4 To Edit Your Submission

- Click the profile picture on the top right of your screen in Tallo.
- Click “My Opportunities” and select your event.
- Follow the instructions for editing your submission.

### 5 How to Check the Status of Your Submission

- Click on your profile picture in the top-right of the screen.
- Click “My Opportunities” from the drop down menu.
- You will see any opportunities you have submitted. There is a status section that will show – “Submitted”, “In progress”, etc.
- As long as the deadline has not passed, you are able to edit this submission.