**HOSA Competitive Events (CE) Instructions**

Secondary & Post-Secondary members participating in the following competitive events are required to create a profile and submit materials through TALLO.

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<th>Clinical Specialty</th>
<th>Interviewing Skills</th>
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<td>Community Awareness</td>
<td>Job Seeking Skills</td>
<td>Researched Persuasive Writing and Speaking</td>
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<td>Health Career Display</td>
<td>Life Support Skills</td>
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<td>Health Career Photography</td>
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<td>Health Education</td>
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<td>Healthy Lifestyle</td>
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<td>HOSA Happenings</td>
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**Using TALLO for Competitive Events, Scholarships and Officer Applications**

1. **Join Tallo**
   - Go to [https://tallo.com/hosa/](https://tallo.com/hosa/)
   - Click the “Create a Profile” button and follow the prompts to create your account
   - Add HOSA to your profile
     - Once you are logged in, scroll down to the "Memberships, Extracurricular Activities, and Hobbies" section
     - Click on the "+” button
     - Click on the trophy icon to select the “Organization or Club” category
     - Type and select HOSA under “What is the organization or club"
     - Fill out the other questions and click "Save"

2. **Search for SC HOSA Competitive Event**
   - For CE and State Officer Applications, Select “Opportunities” at the top of your screen when logged in.
   - In the “Organization Name” search box type in “South Carolina HOSA”; wait for the list of pre-populated organizations to appear, and then select your state/association from the drop-down box (Example HOSA-Future Health Professionals | South Carolina). Keyword and location should be left blank, and Type should list “competition” from the drop down menu. Click the “Search” box.
   - Select your competitive event or State Officer Application from the list that appears to the right.

**Search for SC HOSA Scholarship Applications**
   - The same process as above. Type should list “scholarships” from the drop down menu.

**Search for SC HOSA State Officer Applications**
   - The same process as above. Type should list “applications” from the drop down menu.
3 Submit Materials and Apply for Competitive Event
   • Once you have selected your Competitive Event, review the information about the submission deadline, requirements, and uploads required.
   • Follow the steps, check the appropriate boxes, and provide required information for your event.
   • Click “Apply Now” when ready to submit. Those who qualify to compete at ILC will need to re-submit materials to ILC events, even if you submitted them to your state/chartered association. ILC judges will not have access to state/chartered association conference materials on Tallo. ONLY materials submitted to the 2022 SLC opportunity will be judged for SLC.
   • DEADLINE for State Officer and Scholarship Applications is February 10th
   Deadline for Competitive Event submissions for the 2022 SLC is March 1st

4 To Edit Your Submission
   • Click the profile picture on the top right of your screen in Tallo.
   • Click “My Opportunities” and select your event.
   • Follow the instructions for editing your submission.

5 How to Check the Status of Your Submission
   • Click on your profile picture in the top-right of the screen.
   • Click “My Opportunities” from the drop down menu.
   • You will see any opportunities you have submitted. There is a status section that will show – “Submitted”, “In progress”, etc.
   • As long as the deadline has not passed, you are able to edit this submission.