



hosa future
health
professionals
SC Middle School

IMPORTANT REGISTRATION INFORMATION

- ❖ Register your HOSA Members (students and advisors). Make sure you register your chaperones and guests as well; they are not required to be a HOSA Member
- ❖ Middle School may register for the following competitive events (Students may only compete in ONE competitive event; however the student may also compete in any recognition event).
 - ▶ **Knowledge Test**
 - ▶ Health Career Exploration
 - ▶ Nutrition
 - ▶ **Leadership Events**
 - ▶ Prepared Speaking
 - ▶ Speaking Skills (this is an event for students with IEP's)
 - ▶ **Teamwork Events**
 - ▶ Health Career Display
 - ▶ Health Education
 - ▶ **Recognition Events**
 - ▶ Barbara James Service Award
 - ▶ HOSA Happenings
 - ▶ HOSA Service Project
- ❖ Conference registration fee is \$10 per student/advisor/chaperone
- ❖ Registration Deadline is April 10th.
- ❖ **Schools are limited to 3 competitors/3 teams per event/ per school.**

**2020 Middle School Conference
Registration
opens**

**February 18, 2020
and closes**

April 10, 2020

To register, go to:

<http://apps.hosa.org/>

Log into your SC HOSA account

Welcome to HOSA's new Conference Management System. To learn more about the new system, visit [the Local HOSA Advisor CMS4 Tutorial](#).

HOSA Conference System Login

Login	<input type="text" value="xxxxxx"/>
Password	<input type="password" value="••••••••"/>

[Return to Affiliation](#) [Forgot Password?](#)

Type in your login information.
login: charter number and password

Affiliation Manage Reports Help Logout

Cards Calendar Pending

Manager

+

2020 ILC

Registration Dates
02/10/2020 - 05/16/2020

Conference Dates
06/24/2020 - 06/27/2020

84	14	0
Events	Activities	Attendees
\$0.00	\$0.00	\$0.00
Fees Charged	Fees Paid	Balance

2020 Middle School Conference

Registration Dates
02/10/2020 - 04/20/2020

Conference Dates
04/24/2020 - 04/27/2020

9	6	0
Events	Activities	Attendees
\$0.00	\$0.00	\$0.00
Fees Charged	Fees Paid	Balance

2020 State Leadership Conference

Registration Dates
12/01/2019 - 02/25/2020

Conference Dates
03/22/2020 - 03/24/2020

51	11	1695
Events	Activities	Attendees
\$143,990.00	\$0.00	\$143,990.00
Fees Charged	Fees Paid	Balance

Click on 2020 Middle School Conference

Registration Summary					
Attendees	Options/Activities	Events	Amount Due	Amount Paid	Balance
1	2	0	\$0.00	\$0.00	\$0.00

Registrations					
ID	Name	Type	Registration Details and Fees	Total Fee	

Payments				
ID	Date	Description	Amount	
Empty				

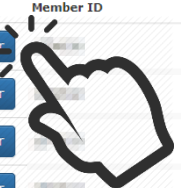
Click on "Register Members"



South Carolina HOSA Inc.

Members not Registered for 2018 State Leadership Conference

	Member ID	Name	Type	Email
Register	123456	John Doe	MEM	john.doe@hosa.org
Register	123457	Jane Smith	MEM	jane.smith@hosa.org
Register	123458	Bob Johnson	MEM	bob.johnson@hosa.org
Register	123459	Alice Brown	MEM	alice.brown@hosa.org
Register	123460	Charlie White	MEM	charlie.white@hosa.org
Register	123461	Diana Green	MEM	diana.green@hosa.org
Register	123462	Frank Black	MEM	frank.black@hosa.org
Register	123463	Grace King	MEM	grace.king@hosa.org
Register	123464	Henry Hill	MEM	henry.hill@hosa.org
Register	123465	Ivy Scott	MEM	ivy.scott@hosa.org
Register	123466	Jack Adams	MEM	jack.adams@hosa.org



Choose the member you would like to register. Click on “Register.”

MS registration will show

- Advisor
- Middle School
- Chaperone

Members name will appear here

Affiliation Help

2018 State Leadership Conference Logout

2018 State Leadership Conference | [Home](#) | [About Us](#) | [Contact Us](#) | [Privacy Policy](#) | [Terms of Service](#)

Registration Type

- Advisor
- Postsecondary/Collegiate
- Secondary
- State Officer
- State Staff

Make sure you select the correct Registration Type

Contact Information

First Name	<input type="text"/>	Last Name	<input type="text"/>
Email	<input type="text"/>		
Organization	<input type="text"/>		
Title	<input type="text"/>		
Address	<input type="text"/>		
City	<input type="text"/>	State	<input type="text"/>
Gender	<input type="text"/>	Home Phone	<input type="text"/>
		Mobile Phone	<input type="text"/>

This information should populate, just the way you entered it when registering them as a HOSA Member

Options/Activities

Add Options/Activities ▾

Organization

Title

Address

City State Zip

Gender Mobile Phone

Click here for your t-shirt size option

Options/Activities

Option/Activity
Not registered for any Options/Activities

Competitive Events


Competitive Event Schedule
Not registered for any Events

Add Options/Activities ▾

- Courtesy Corps
- Polo Unisex - 2XL
- Polo Unisex - 3XL
- Polo Unisex - Large
- Polo Unisex - Medium
- Polo Unisex - Small
- Polo Unisex - XL
- State Officer Candidate
- Voting Delegate

Save Cancel

Options/Activities		Add Options/Activities ▾
Option/Activity		Cost
Not registered for any Options/Activities		

Competitive Events		Register for Competitive Events ▾
Competitive Event		Schedule
	<input type="text" value="Select Team Members"/>	<input type="button" value="Delete"/>

If the Competitive Event is a Team Event, you will type in your student's team member

The screenshot shows a registration interface with two main sections: 'Options/Activities' and 'Competitive Events'. The 'Options/Activities' section has a header with 'Add Options/Activities' and a table with columns 'Option/Activity' and 'Cost'. The 'Competitive Events' section has a header with 'Register for Competitive Events', a 'Competitive Event' column, a 'Schedule' column, a 'Select Team Members' input field, a 'Delete' button, and 'Save' and 'Cancel' buttons. A red box highlights the 'Save' button, and a red arrow points from the text below to it.

When you've completed the registration,

- Member
- Registration Type (Advisor, Middle School or Chaperone)
- Add "Options/Activities for your t-shirt size"
- Register for Competitive Event
 - If it is a team event, make sure you select the team member(s)
- Make sure you click "Save"

If you have more to register, duplicate the process.

2017 Fall Leadership Conference Registrations for **Green Mountain/Cover Center (2000)**

Registration Summary

Attendees	Options/Activities	Events	Amount Due	Amount Paid	Balance
6	6	0	\$180.00	\$0.00	(\$180.00)

Registrations

ID	Name	Type	Registration Details and Fees	Total Fee
[Eye Icon]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Eye Icon]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Eye Icon]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Eye Icon]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Eye Icon]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Eye Icon]	[Redacted]	[Redacted]	[Redacted]	[Redacted]

Payments

ID	Date	Description	Amount
Empty			

When you've completed your registration, You can click on "View"

- Registration
- Competitive Events you registered for your students
- Options/Activities
- Un-registered members

When you've completed your registration, You can click on "Reports"

- An Invoice
- Summary of your registration (you will want to keep a copy of your summary for your records).

After completing all registrations, save a copy of the Summary Report/Invoice, for your files.